

## **MANAGE JOBS QUICKLY**

Use the software to create construction jobs and projects quickly and effectively. Once staffed, a single click populates the weekly timesheets ready to be adjusted according to the work carried out. All bonuses and overtime payments are quickly calculated according to the client's contract.

## **INVOICE QUICKLY**

Only NEXTRABUILD allows you to generate invoices for clients directly from your timesheet data combined with pay and charge rates for manpower and equipment hire.

## **RECRUIT QUICKLY**

The system provides easy to use webforms for recruiting staff and contractors. Review candidates using a series of distance and skill-based search tools and its then a single click to be able to use them on jobs.

# **NEXTRABUILD**

WORKFORCE MANAGEMENT FOR THE CARE SECTOR

NEXTRABUILD is a fully web-based solution that will unify all your workforce management needs into a single seamless solution.

#### **TIME & ATTENDANCE**

Create accurate timesheets from clocking devices or via managers entering time via their mobile devices. Automatically identify unusual timesheet data to rapidly resolve pay issues before they occur. Quick integration with multiple payroll solutions.

#### **ABSENCE MANAGEMENT**

Allow staff to rapidly request leave or lieu via any mobile, tablet, PC or Mac and define safe absence levels so that staff can clearly choose the best time to request absence. The system can even provide automated leave approval if required. The system also provides comprehensive management and reporting of all types of sickness and other absence reasons.





## **COMMUNICATE**

Your staff can use their mobile or desktop device to access their rotas, timesheets, and payslips, advise extra availability, request shifts, book holidays and update their personal information as well as keep up to date on company news and notifications.

#### **COMPLIANCE**

NEXTRABUILD considers any work restrictions you may have including any local agreements or contracts, as well as rest times or restrictions on the number of hours an employee can work during a shift or over a period of time, reducing the likelihood of any accidental oversights and ensuring the business stays compliant at all times.

#### E-PAYSLIPS

Whether your staff are PAYE or on contract, NEXTRABUILD provides a comprehensive e-payslips facility for staff to access through self-service. Payslips can include a comprehensive breakdown of work they are being paid for in addition to P60 data as appropriate.

#### **HUMAN RESOURCES**

The system provides the ability to store all relevant personal data about your staff including qualifications, certifications, documents, work visas, passports. All data is date tracked so you can easily see how it changes over time.

#### **USER MANAGEMENT**

Along with simple to use GDPR compliance tools, the system implements a comprehensive security model that grants staff and managers access to only the data they need. The system provides an effective roles & responsivities model that automatically grants and removes access for staff who have been seconded or are covering other managers when they are on leave.

### REPORTING

A host of reports built into NEXTRABUILD allow you access to simple but effective visibility of performance against KPI's. All data can be exported to 3<sup>rd</sup> party tools for additional analysis.

